

**Humanities and Natural Sciences
COLLEGE ASSEMBLY
Bobet Hall 332
March 17, 2011
12:30-1:45 p.m.
AGENDA**

I. Call to Order

II. Invocation

III. Approval of Minutes
February 17, 2011

IV. Announcements

1. Call for Nominations for Alumnus/Alumna of the Year (Dean Cruz)
2. Faculty Publications on the Web (Ms. Annie Goldman)
3. Chairs' request for treating thesis direction as independent studies remanded to Council of Chairs.
4. Center for Latin American and Caribbean Studies Upcoming Events (Dr. Uriel Quesada)
5. Additional announcements (Dean JoAnn Cruz)

V. Guests

1. Capital Campaign Update and Corporate Giving -- Mr. Chris Wiseman, Associate VP for Development

VI. Reports

1. SORC (Dr. Kurt Birdwhistell)
2. CCITF Report on Workshops and Sub-committees (Dr. Bill Walkenhorst) [see attachment]
3. University Senate Issues (Dr. Barbara Ewell, Dr. Joseph Berendzen)
4. CPT Re Working Document on Representation (Dr. Maria Calzada)

VII. New Business

VIII. Old Business

IX. Move to Adjourn



To: Dr. Edward J. Kvet,
Provost and Vice President for Academic Affairs
And
Members of the Standing Committee for Academic Planning (SCAP)

From: Dr. Lydia Voigt
Sr. Vice Provost for Academic Affairs

Subject: Proposal for Common Curriculum Implementation Workgroups

Date: March 1, 2011

On behalf of the Common Curriculum Implementation Task Force (CCITF), I am submitting for your consideration the following description of the Common Curriculum Implementation Workgroup functions and specific composition of each workgroup.

The workgroups will be charged with developing criteria for evaluating proposals for courses or course modules offered to satisfy specific requirements of the Common Curriculum including "Requirements Across the Curriculum" (i.e., check-off requirements). Workgroups will establish criteria based on course descriptions that are available from respective disciplinary areas and consideration of the common curriculum learning outcomes.

The expectation is that these workgroups will function for 2 - 4 years and serve as the main arm of the Standing Committee of the Common Curriculum (SCCC) for course approval recommendations while the revised Common Curriculum is phased in. Faculty members serving on the workgroups from the appropriate colleges/departments would be selected according to college protocol.

The composition of the individual workgroups will depend largely on their specific charge and duties. The charge for each workgroup will also vary as will the anticipated term of activity. In general, workgroups will be made up of Ordinary faculty who are specialists in the specific disciplines. A member of the CCITF¹ will also serve on each workgroup.

Course proposals will be evaluated based on the criteria these workgroups develop. As course proposals are received by the CCITF, they will be forwarded to the appropriate workgroup to be evaluated. Following the review the results of the evaluation including the recommendations will

¹ CCITF will eventually become the Standing Committee of the Common Curriculum (SCCC) upon approval by the Handbook Revision Committee and Senate; and it should be understood that all references to CCITF assumes that it will in time transition to becoming the SCCC.

be forward to the CCITF/SCCC. The recommendations will come to CCITF/SCCC with either “recommended” or “not recommended;” and in some instances the workgroup is authorized to return proposals to the faculty member for revisions and resubmission. Course evaluations forwarded by the workgroup to the CCITF/SCCC should include a summary of the disposition of votes as well as an explanation describing the reasons for the particular disposition.

Proposed Composition of Workgroups

- FYS: This workgroup will be the screening committee for FYS courses and will define the review process for these courses. The FYS workgroup will consist of one ordinary faculty member from each of the following: Humanities, Natural Sciences, College of Social Science (CSS), College of Music and Fine Arts (CMFA), College of Business Administration (CBA) and the Library; and the Director of the FYE. Two of the aforementioned will be from the CCITF.
- Science Process: Workgroup will refine the structure and content for modules based on the criteria established in the proposed common curriculum implementation plan, and evaluate course modules for this team-taught, interdisciplinary course. The workgroup will consist of two members from Natural Science faculty; one faculty from CSS; and one non-CSS, non-Natural Science CCITF member.
- Writing about Literature: Workgroup will define the criteria for the course content to satisfy the requirement and evaluate proposed course offerings. This workgroup will consist of two faculty members from English, one from Languages & Cultures, one from the Library and one at-large CCITF member.
- Creative Arts and Cultures: Workgroup will define the criteria for the course content to satisfy the requirement, and evaluate proposed offerings. The workgroup will be composed of three CMFA faculty members (each from a different department), the CMFA CCITF member, one faculty from creative writing or film, one from Languages & Cultures, and one from CSS.
- Ethics: The workgroup for this requirement will define the necessary criteria to satisfy the requirement and evaluate proposed course offerings. The workgroup will consist of one normative ethicist from RELS, one normative ethicist from PHIL, one normative ethicist from PHIL/RELS, one faculty from CSS, and one ethicist from CBA. One of the 5 members will be a representative from CCITF.
- Social Science: The workgroup for this requirement will define the necessary criteria to satisfy the requirement and evaluate course proposals. The workgroups will consist of three faculty members from CSS (to include one CCITF (CSS rep)), one from economics, and one from psychology.
- Natural Science in Context: The workgroup for this course will define the criteria for interdisciplinary courses that meet the requirement, and evaluate proposed offerings. The workgroup will consist of three faculty members from the Natural Sciences and one at-large member; any one of these members will be a representative from the CCITF.
- Engaging in Science Lab: The workgroup for this course will define the criteria to satisfy the requirement for interdisciplinary course offerings to include stand-alone labs, labs linked with the intro CC science course, and labs linked with the Natural Science in Context course. The group will evaluate proposed offerings and modules. This will be the same workgroup as the Natural Science in Context workgroup.

- Catholic Tradition: The workgroup will define the criteria for course offerings to satisfy the Catholic Tradition RAC, and evaluate proposed course offerings. The Catholic Studies minor committee will serve as the workgroup along with a member of the Jesuit community and a CCITF member.
- Diversity: The workgroup will define the criteria for course offerings to satisfy the Diversity RAC, and evaluate proposed course offerings. The workgroup will consist of one faculty from each college who has taught a diversity-based course, including one CCITF member.
- Pre-modern: The workgroup will define the criteria for course offerings to satisfy the Pre-modern RAC, and evaluate proposed course offerings. The workgroup will consist of two faculty members from the Humanities, one from CMFA, one from CSS and one from CBA; one workgroup member should be from the CCITF, and all members should have experience teaching Pre-Modern courses.

Special Workgroups

- Foreign Language: A subcommittee made up of CCITF members including Drs. Sara Butler, Joy Allen, and Sean Cain will work with two ordinary faculty representatives from the Department of Languages & Cultures and the four UG college deans to define the requirement for Languages in the revised Common Curriculum.
 - The Foreign Languages (FL) workgroup will be created after the FL subcommittee has defined the role of Languages in the revised CC following the input of data from incoming students. Faculty members from the Department of L&C and a CCITF/SCCC representative are expected to be a part of the FL workgroup to develop a general set of criteria for approval of Common Curriculum Language courses.
- Honors Program: Courses to satisfy the requirements of the Honors Program will be defined by the Honors workgroup, who will establish the necessary criteria for each Honors requirement. The workgroup will also evaluate proposed course offerings. The University Honors Advisory Board (UHAB) will serve as the workgroup along with one CCITF member.
- Evening/Nontraditional Programs: This workgroup will establish criteria and evaluate course proposals for Common Curriculum courses to be offered as part of the evening or nontraditional programs. The Professional & Continuing Studies Committee will serve as the workgroup along with a CCITF member.